



**LOS BANOS DOWNTOWN ASSOCIATION/
PBID BOARD OF DIRECTORS MEETING AGENDA**

Los Banos Downtown Association/PBID Office
Conference Room
907 Sixth St.
Los Banos, CA 93635
www.downtownlosbanos.com

MARCH 5, 2026 – 10:00 AM

1. Call to Order
2. Roll Call (Board Members):
___Alvaro Sanchez, ___David Sousa, ___Tareq Husein, ___Diana Pfitzer
___Tom Kaljian, ___Taylor Wolfsen, ___Sandie Silva
3. Consideration of Approval of Agenda
Recommendation: Adopt the Agenda as submitted
4. Consideration of Approval of Minutes for Oct 16, 2025
Recommendation: Adopt the Minutes as submitted
5. Consideration of Approval of Minutes for Feb 4, 2026
Recommendation: Adopt the Minutes as submitted
6. Public Forum – Members of the public may address the Board of Directors on any item of public interest that is within the jurisdiction of the Los Banos Downtown Association/PBID; include agenda and non- agenda items. No action will be taken on non-agenda items. Speakers are limited to a three (3) minute presentation.
7. **Action Items:**

a. Consideration and possible action to remove Jose E. Lopez from the Board of Directors in accordance with the Association's bylaws due to repeated no-show/no-call absences. Notice was provided via email with no response received.

Recommendation: Approve as submitted

b. Approval of Outstanding Bills

- Review and approval of specific outstanding invoices
- Authorization for payment upon approval

Recommendation: Approve as submitted

c. Approval of Seasonal Walk Budget (PBID)

- Review of proposed Seasonal Walks budget
- Board approval of budget and authorization to proceed

Recommendation: Approve as submitted

d. Approval of Grant Watch Subscription

- Consideration and approval of an annual Grant Watch subscription in the amount of **\$250**
- Authorization for Executive Director to proceed with payment

Recommendation: Approve as submitted

e. Consideration of Additional PBID Boundary Signage

- Consideration and approval of **four (4) additional PBID boundary signs** to complete full district coverage (\$6,400)
- Total PBID signage count to increase from **eight (8) to twelve (12)**

Recommendation: Approve as submitted

f. Ratification of Updates to All Existing Organizational Policies

Action Requested:

Board discussion and **ratification** of updates to **all existing organizational policies**, including governance policies, financial controls, operational procedures, and compliance requirements.

*This action ratifies updated provisions within the existing policy framework and **does not replace, rescind, or eliminate any previously adopted policies** unless specifically identified and approved by the Board.*

Recommendation: Approve as submitted

g. Action Item: Approval of Logos and Related Merchandise

Action Requested:

Board discussion and possible approval of the following logos and related merchandise for marketing and promotional use:

- PBID marketing logo
- Farmers Market logo and associated merchandise
- Seasonal Walks logo and associated merchandise

Recommendation: Approve as submitted

h. Action Item: Approval of Official PBID and Association Email Accounts

Action Requested:

Board discussion and possible approval of the following official email accounts for organizational use:

- **pbid.lbdowntown@gmail.com** – designated for PBID property owners and all PBID-related matters
- **events.lbdowntown@gmail.com** – designated for events, marketing, and event-related communications
- **president.lbdowntown@gmail.com** – designated for the newly appointed President, per his request

Recommendation: Approve as submitted

i. Approval of PBID-Funded Heritage Foundation Blue Ribbon Sponsorship

Action Requested:

Board discussion and possible approval of a **\$500 PBID-funded Blue Ribbon sponsorship** with the **Heritage Foundation**.

- Sponsorship supports preserving and promoting the local fair and agricultural heritage
- Focus on community education and leadership development
- Includes marketing and promotional recognition benefiting the PBID district

Recommendation: Approve as submitted

8. Discussion Items:

a. Financial Update (Informational)

- Financial status update since February 5, 2026

- Summary of bills paid to date
- Overview of outstanding bills and upcoming obligations
- *Quarterly financials were provided to the Board on February 5, 2026.*

Recommendation: Informational items only, no action to be taken

b. Discussion Item: Audit Kick-Off Meeting

- Discussion regarding upcoming audit kick-off meeting scheduled for March 12, 2026, at 2:00 p.m.
- Board update that, **as** advised by legal counsel, an agenda has been requested in advance of the meeting
- Overview of anticipated scope, attendees, and next steps

Recommendation: Informational items only, no action to be taken

c. Events

Discussion regarding upcoming and planned Los Banos Downtown Association events, including 2026 event planning, timelines, sponsorships, logistics, and coordination, as well as opportunities to increase downtown activation and foot traffic.

Recommendation: Informational items only, no action to be taken

9.

a. City of Los Banos Community & Economic Development Director Report

b. Executive Director Report

c. Board Member Reports

d. Adjournment

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the front door of the Los Banos Downtown Association office and on the agency's website **not less than seventy-two (72) hours prior to the meeting.**

Maribel Garcia, Executive Director

Dated this 1 day of March 2026